

Republic of the Philippines
PGO BULACAN, BULACAN
Request for Publication of Vacant Positions

CIVIL SERVICE COMMISSION
BULACAN
AZIEL DC. BAUTISTA
ADMINISTRATIVE STAFF
NOV 27 2025
3:06 Pm
Electronic copy to be submitted to the CSC PO
must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication in the CSC Job Portal of the following vacant positions, which are authorized to be filed at the PGO BULACAN, BULACAN:

JOSE FERNANDO G. MANAHAN
(OIC- HRMO)

Date: 27-Nov-25

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency/ Area of Specialization/ Residency Requirement (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Nursing Attendant I	973	4	14,833.00	Elementary School Graduate	None required	None required	None required (MC 10. s. 2013 - Cat. III)		PHO-Felix T. Reyes Memorial Hospital
2	Nurse II	974a	16	41,560.00	Bachelor of Science in Nursing	8 hours of relevant training	1 year of relevant experience	RA 1080		PHO-Felix T. Reyes Memorial Hospital
3	Pharmacist II	975	15	41,208.00	Bachelor's degree in Pharmacy	None required	None required	RA 1080		PHO-Felix T. Reyes Memorial Hospital
4	Administrative Officer II	960	11	31,024.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) / Second Level Eligibility		PHO-Felix T. Reyes Memorial Hospital
5	Administrative Officer I (Records Officer I)	961	10	25,586.00	Bachelor's degree	None required	None required	Career Service (Professional) / Second Level Eligibility		PHO-Felix T. Reyes Memorial Hospital

Interested and qualified applicants should signify their interest in writing through an application letter addressed to the head of office. Applicants must attach the following documents to the application letter and send these to the address below not later than December 12, 2025.

1. Fully accomplished notarized Personal Data Sheet (PDS) with Work Experience Sheet and recent passport-sized or unfiltered digital picture (CS Form No. 212, Revised 2025); digitally signed or electronically signed;
2. Hard copy or electronic copy of Performance rating in the last rating period (if applicable);
3. Hard copy or electronic copy of proof of eligibility/rating/license; and
4. Hard copy or electronic copy of Transcript of Records.
5. Hard copy or electronic copy of Training Certificate/s (if applicable)
6. Hard copy or electronic copy of Work Experience Sheet (if applicable)

This Office highly encourages all interested and qualified applicants to apply, which include persons with disability (PWD) and members of the indigenous communities, irrespective of sexual orientation and gender identities and/or expression, civil status, religion, and political affiliation.

This Office does not discriminate in the selection of employees based on the aforementioned pursuant to Equal Opportunities for Employment Principle (EOP).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to the head of office/ human resource management office/ records office, as the case may be:

JOSE FERNANDO G. MANAHAN
Provincial Human Resource Management Officer-OIC
Provincial Capitol Building, City of Malolos, Bulacan
(044) 791-6145 / jgbrplanning@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.