

**LOCAL INVESTMENT AND INCENTIVE CODE**

<b>LGU</b>	<b>STA. MARIA</b>
<b>LIIC Reference No. / Title</b>	<b>Municipal Ordinance No. 365, An Ordinance enacting the revised municipal investment incentive code of Santa Maria, Bulacan of 2012 amending for the purpose Ordinance No. 128.</b>

**INVESTMENT PRIORITY AREAS / ACTIVITIES**

<b>Investment Priority Areas</b>	<b>Investment Priority Activities</b>
<ol style="list-style-type: none"> <li>1. Labor Generating Enterprises</li> <li>2. Enterprises to be established in identified growth sub-center in the municipality in accordance with the approved municipal physical framework plan</li> <li>3. Manufacturing enterprises using indigenous materials</li> <li>4. Electronics Enterprises</li> <li>5. Tourism-Oriented Enterprises</li> <li>6. Pioneering Enterprises</li> <li>7. Service-Oriented Enterprises</li> <li>8. Water and Power resources development enterprises</li> <li>9. Telecommunications Development Enterprises</li> <li>10. Agri-Business Enterprises</li> </ol>	

**QUALIFICATION FOR REGISTRATION**

<b>NEW</b>
<p>Qualification of a New Enterprise:</p> <ol style="list-style-type: none"> <li>1. The new business enterprise must have complied with all the requirements mandated under existing local and national laws and the Constitution, by and through presentation of certified true copy of certificates of registration issued by either the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) and other national government accrediting agencies, as the case may be;</li> <li>2. The prospective investor's place of operation or production must be located within the territorial jurisdiction of the Municipality;</li> <li>3. The investment must be among the approved "preferred/priority areas of investment"</li> </ol>

4. The investment must provide employment among bona fide residents of the Municipality for which additional incentives are provided under Sec. 14 (a) 2 of this Code;
5. The new enterprise must have capitalization of:
  - At least ₱1M but not more than P10M, in case of a small scale enterprise
  - Over ₱10M but not more than P50M, in case of a medium scale enterprise;
  - And more than P50M in case of a large scale industry
6. That the expansion/diversification shall provide out of the labor force an employment of ten percent (10%) to one hundred percent (100%) depending on the needs of the enterprise and the available skills of the local labor force.

### **EXPANDING**

#### Qualifications of an Existing Enterprise:

1. It must have complied all the requirements mandated under existing local and national laws and the Constitution, by and through the presentation of certified true copy of certificates of registration issued by either the SEC, DTI and other national government accrediting agencies, as the case may be;
2. The expansion or diversification must be among the approved “preferred/priority areas of investments”;
3. The existing enterprise, whose place of operation or production is already located within the territorial jurisdiction of the Municipality, will undertake the following activities/projects:
  - Relocate its principal office from other places in the Philippines to Santa Maria; or
  - Expand its existing production capacity or construct new buildings or infrastructures and other civil works for the installation of new machinery and equipment or improvements thereof which will result in an increase in production capacity or for diversification project.
4. That the expansion/diversification shall have a capitalization of:
  - a. At least One (1) Million Pesos but not more than Ten (10) Million Pesos, in case of a small scale- enterprises;
  - b. Over Ten (10) Million Pesos but not more than or equal to Fifty (50) Million Pesos, in case of a medium scale enterprise;
  - c. And more than Fifty (50) Million Pesos in case of a large scales industry.
5. That the expansion/diversification shall provide out of the labor force an employment of ten percent (10%) to one hundred percent (100%) depending on the needs of the enterprise and the available skills of the local labor force.

## REQUIREMENTS FOR REGISTRATION

### **For Single Proprietorships, Partnerships, Corporations and Cooperatives:**

1. Three (3) copies of completed application form available from the Sta. Maria Investment Promotion Center.
2. Business Plan and or 1 copy of the project study of the proposed investment indicating the financial and socio-economic impact of the proposed investment (prescribed form the available from the Center
3. Certified copy of the Certificate of Business Name Registration from the Department of Trade and Industry or the Securities and Exchange Commission or Cooperative Development Authority.
4. Certification from the Municipal Treasurer that the applicant has no outstanding obligation with the municipality.
5. Certification of registration if enjoying incentives.  
under the National Laws.

### **Additional requirements for Partnerships, Corporations and Cooperatives.**

1. Authority from the partnership or BOD's.
2. Partnership or incorporation documents.
3. CDA documents

Proof of compliance under section 10 to 16 as to capitalization, employment generation, nature of investment, and project or business location, as the case may be.

## FILING FEE

A non-refundable filing fee of Two Thousand Five Hundred Pesos (P 2,500.00) shall be paid to the Municipal Treasurer.

## INCENTIVES

### FISCAL

A registered and qualified enterprise shall enjoy a discount on their business tax based on the following schedule:

For New Enterprise

Small scale Ent. 1st 0%, 2nd 25%, 3rd 20%

Medium scale 1st 0%, 2nd 10%, 3rd 10%

Large scale 1st 0%, 2nd 5%, 3rd 5%

For Existing Enterprise

Small Scale 1st 15%, 2nd 12%, 3rd 10%

Medium scale 1st 10%, 2nd 5%, 3rd 5%

Large scale 1st 5%, 2nd 4%, 3rd 3%

Duration for all incentives shall be for a period of one (1) year, with opportunity to renew on a yearly basis for up to three (3) years, inclusive of the first year granted.\

- a. Additional incentives shall be given to enterprises who shall provide, out of the total labor force, an employment of not less than sixty percent (60%) for the local labor force. The said additional incentive shall be equal to a ten percent (10%) additional discount on their business tax, with a duration of one (1) calendar year and the opportunity to renew on a yearly basis for up to three (3) years, inclusive of the first year granted.
- b. Evaluation Criteria. The sixty percent (60%) requirement cited above must be complied within six (6) months prior to the payment of Business Taxes (i.e. every June 30th), provided that said percentage does not decrease in the subsequent months. Evaluation for this shall be subject to the visitorial powers in Section 22 of this Code

#### **NON-FISCAL**

All registered and qualified enterprises can avail of the Santa Maria Investment Promotion Center's assistance like the following:

1. Assistance in hiring local skills qualified for business enterprise needs
2. Assistance in sourcing available local materials needed by the business enterprise.
3. Availment of the Center's facilitation for their business permits, locational clearance, building permits and other local licenses/permits.